



REFUND SERVICE FOR GERMAN VAT

Save up to 19 % of your expenses in Germany!

Did you know that Value Added Tax (VAT) on business related costs in Germany can be reclaimed? A Value Added Tax of generally 19% is automatically imposed on all purchases of goods and services. What you might not have known, is that this tax only applies to German residents and not to U.S. companies.

<p>Refundable VAT applies to:</p> <ul style="list-style-type: none">• Accommodations (hotel, restaurant, telephone)• Transportation (taxi, car rental, trains, flights, etc.)• Fairs, exhibitions, conferences, seminars (space rental, booth construction, furniture & equipment rental, utility charges, professional fees)• Professional services• Servicing & maintenance on equipment & machinery and• delivery of goods to a third party	<p>Who is eligible?</p> <p>Companies with no domicile, headquarters or branch office (liable to registration in the Commercial Register) in Germany.</p> <p>Proof of fiscal status</p> <p>Eligible companies must be verified through the provision of a “U.S. Residency Certification” (Form 8802), readily available from the U.S. Internal Revenue Service:</p> <ul style="list-style-type: none">• <u>Form 8802:</u> www.irs.gov/pub/irs-pdf/f8802.pdf• <u>Instructions Form 8802:</u> www.irs.gov/pub/irs-pdf/i8802.pdf
<p>Important:</p> <ul style="list-style-type: none">• All invoices must be originals (copies and credit card voucher are not accepted).• All invoices must show your company name and company address (except taxi, train and parking tickets and restaurant invoices not exceeding Euro 150).• Deadline: Please note that the deadline set by German Tax Authorities for processing 2010 invoices is June 30th 2011.	<p>Your benefits:</p> <ul style="list-style-type: none">• All necessary procedures to simplify your VAT Refund claim.• Professional handling of your VAT Refund by bilingual VAT specialists.• We ensure the highest possible refund amount.• Over 10 years of experience with the complicated procedure.



How does your refund work?

→ **Only three easy steps for you!!!**

- a) Provide us with your contact data, collect all your original invoices and submit them to us right away. We will check your invoices, if needed restyle them and prepare the application form.
- b) Request your Certificate of US Residency (Please see above “Who is eligible”).
- c) Sign the German application and authorization forms which you will receive after we have received and checked your invoices.

What is the handling charge?

- Our handling charge depends on the actually refunded VAT. To be processed, the refundable amount must exceed 500.00 Euro in total.

Refunded VAT per year	Fees of refunded VAT	Minimum fees
up to 1,000.00 Euro	17%	125.00 Euro
1,000.01 – 5,000.00 Euro	15%	170.00 Euro
5,000.01 – 20,000.00 Euro	13%	750.00 Euro
20,000.01 – 50,000.00 Euro	10%	2,600.00 Euro
over 50,000.00 Euro	negotiable	

- Altering of invoices (e.g. address changes) Euro 18.00 for the handling of each invoice issuer.
- Extraordinary telephone, fax or postal expenses will be charged separately.
- To receive your original documentation is considered an order and therefore you agree to pay the minimum amount of Euro 125.00 even if at a later day you decide to cancel the order.
- Should any invoice(s) be lost by the U.S. or German postal services, the German American Chamber of Commerce can not be held responsible. Therefore, it is suggested that the company applying for VAT Refund makes copies of all their original invoices and keeps them on file.

For additional information please contact:

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